

NOTICE REGARDING DISABILITY PAPERWORK

Effective Date: 11-17-14

- Medical / Disability forms are completed for a \$25.00 fee per set of forms
- Payment must be made at the time the request for completion is made. We accept cash, checks, and credit / debit cards.
- Forms may not be completed at the time of your appointment. They are usually done on Friday afternoons when we do not have a doctor in clinic.
- Patients must have had an appointment with a doctor in our office within the last 2 weeks for the forms to be completed by our office
- All requests must have the following information
 - Patient Name
 - Patient Date of Birth
 - Fax number / contact name
 - Date of beginning of disability / or hospitalization
 - Location of hospitalization if hospitalized